



U.S. Department of State  
**SEPARATION STATEMENT**

I, \_\_\_\_\_ make the following statement in connection with my  
(please type or print)

separation from employment in the U.S. Department of State. As used herein, the term "employment" includes all periods of assignment or detail, as well as any periods of temporary, part-time or intermittent employment therein, and the term "separation" includes suspension for any period in excess of 30 days, retirement from active duty, transfer to another agency, resignation, furlough to enter military service, etc.

1. I have surrendered to responsible officials all classified or administratively controlled documents and material with which I was charged or which I had in my possession, and I am not retaining in my possession, custody, or control, documents or material containing classified or administratively controlled information furnished to me during the course of such employment or developed as a consequence thereof, including any diaries, memorandums of conversation, or other documents of a personal nature that contain classified or administratively controlled information.

2. I have surrendered to responsible officials all unclassified documents and papers relating to the official business of the Government acquired by me while in the employ of the Department.

3. I shall not publish, nor reveal to any person, any classified or administratively controlled information of which I have knowledge, or any other information transmitted to me in confidence in the course of my official duties, except as may be authorized by officials of the employing Department empowered to grant permission for such disclosure.

4. I have been advised by the interviewing officer whose name appears below and understand the criminal penalties relating to U.S. Government records and information and the use thereof:

**Title 18, U.S. Code**

Section 641 - Public Money, Property or Records  
793 - Gathering, Transmitting or Losing  
Defense Information  
794 - Gathering or Delivering Defense  
Information to Aid Foreign Govt.  
798 - Disclosure of Classified Information  
952 - Diplomatic Codes and Correspondence  
1905 - Disclosure of Confidential Information  
2071 - Concealment, Removal, or Mutilation of  
Records

**Title 50, U.S. Code**

Section 783(b) - Communication of Classified Information  
by Government Officer or Employee  
783(d) - Penalties for Violation

**Title 42, U.S. Code**

Section 2272 - Violation of Specific Sections  
2273 - Violation of General Sections  
2274 - Communication of Restricted Data  
2275 - Receipt of Restricted Data  
2276 - Tampering With Restricted Data  
2277 - Disclosure of Restricted Data

These restrictions are consistent with and do not supersede, conflict with or otherwise alter the employee obligations, rights or liabilities created by Executive Order 12958; Section 7211 of Title 5, United States Code (governing disclosures to Congress); Section 1034 of Title 10, United States Code, as amended by the Military Whistleblower Protection Act (governing disclosure to Congress by members of the military); Section 2302(b)(8) of Title 5, United States Code, as amended by the Whistleblower Protection Act (governing disclosures of illegality, waste, fraud, abuse or public health or safety threats); the Intelligence Identities Protection Act of 1982 (50 U.S.C. 421 et seq.) (governing disclosures that could expose confidential Government agents); and the statutes which protect against disclosure that may compromise the national security, including Sections 641, 793, 794, 798 and 952 of Title 18, United States Code, and Section 4(b) of the Subversive Activities Act of 1950 (50 U.S.C. Section 783(b)). The definitions, requirements, obligations, rights, sanctions and liabilities created by said Executive Order and listed statutes are incorporated into this Agreement and are controlling.

5. I reaffirm that the provisions of the espionage laws, other federal criminal laws and executive orders applicable to the safeguarding of classified information have been made available to me; that I have returned all classified information in my custody; that I will not communicate or transmit classified information to any unauthorized person or organization; that I will promptly report to the Federal Bureau of Investigation any attempt by an unauthorized person to solicit classified information, and that I (have)(have not) (*strike out inappropriate word or words*) received a security debriefing.

6. I have been advised by the interviewing officer whose signature appears below and fully understand that Section 1001 of Title 18, United States Code, provides criminal penalties for knowingly and willfully falsifying or concealing material fact in a statement or document submitted to any department or agency of the United States Government concerning a matter under its jurisdiction.

\_\_\_\_\_  
Signature of Interviewing Officer

\_\_\_\_\_  
Signature in Presence of Interviewing Officer

\_\_\_\_\_  
Date (mm-dd-yyyy)

\_\_\_\_\_  
Date of Birth (mm-dd-yyyy)

\_\_\_\_\_  
Typed Name of Interviewing Officer

\_\_\_\_\_  
Date Signed (mm-dd-yyyy)

\_\_\_\_\_  
Post, Department

\_\_\_\_\_  
Typed Name of Employee

\_\_\_\_\_  
Other Names Used During This Period of Employment